

**KOLLAM DISTRICT COOPERATIVE HOSPITAL SOCIETY LTD Q 952**

**Palathara, Kollam**

**Pin: 691020**

**TENDER DOCUMENT**

**For**

**Supply of LIQUID MEDICAL OXYGEN**

**Tender No: PDT -6/2018-19/- LIQUID MEDICAL OXYGEN/NSMIMS**

**PART –I TECHNICAL BID**

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## **INVITATION FOR TENDER**

1. Sealed tenders (two bid system) are invited from reputed and established suppliers for supply of liquid Medical Oxygen - For NS Memorial Institute of Medical Sciences (NSMIMS) under Kollam District Cooperative Hospital Society Ltd Q 952.
2. The method of submission of tender, amounts of Earnest Money/Security Deposit and General Terms and Conditions applicable to contract has been mentioned in **General Terms and Conditions**. The work is to be performed strictly as per parameters/technical specifications given in Tender document in **Annexure - A**. The Performa for submission of tender has been given in **Technical Information** (for Technical Bid) and **Commercial Bid** (for Commercial Bid) to this Notice Inviting Tender.
3. **Schedule of Tender**  
  
**Issue Date of Tender** : 26.08.2019  
  
**Last Date & Time of Receipt of Tender** : 02.09.2019, 3 pm  
  
**Date & time of opening of Bid (Technical Bid)** : 02.09.2019, 4 pm
4. Amount of Earnest Money to be deposited as per **Clause 3 of General Terms and Condition** in the shape of Demand Draft only.
5. The Tender documents along with terms and conditions can be purchased from hospital by depositing Rs. 1000/- (one thousand only) which is non-refundable, on any working day. The tender document can also be downloaded from the website ([www.nshospital.org](http://www.nshospital.org)). Demand Draft of Rs. 1000/- (*Non-refundable*) in favour of Secretary, Kollam district co operative hospital Society should be submitted along with tender documents, if the Form is downloaded from the website.
6. The tenders received after the scheduled date and time will be rejected outright.
7. Any tender received without Earnest Money as specified in tender documents shall not be considered and shall be summarily rejected.
8. The validity of the offer shall be 180 days after the date of opening of the tender. If any bidder withdraws his tender within the validity period or makes any modifications in terms and conditions of the tender and/or rates after submission of tender which are not acceptable to BM or does not start the work within stipulated period from the date of issue of letter of acceptance, then tender inviting authority shall without prejudice to any other right or remedy, be at liberty to forfeit the earnest money deposited by the bidder. In case of forfeiture of EMD, the tenderer shall be debarred from bidding in case of re-invitation of the tenders.
9. Tenderer can submit tenders only on the documents purchased / downloaded from website.

## GENERAL TERMS AND CONDITIONS

1. **Parties:-** The parties to the Contract are the contractor (the tenderer to whom the work has been awarded) and N.S Memorial institute of medical sciences

2. **Earnest Money:**

Earnest Money Deposit (EMD) of Rs. 25,000 (**Twenty Five Thousand only**) in the form of demand draft drawn in favour of Secretary Kollam district co operative hospital Society ltd Q952 must be deposited along with the tender. The earnest money so deposited shall not earn any interest. Tenders without earnest money will be outright rejected.

3. **Preparation and Submission of Tender:**

The tender should be submitted in two parts namely Technical Bid (in form given in Technical **Information & EMD**). Financial Bid (in form given in **Financial Bid**) and each should be kept in a separate sealed cover. All the covers should be kept in another sealed cover addressed to the undersigned. The outer cover envelope containing sealed cover should bear the address of Tenderer. The inner two covers should be super scribed with subject of Tender, whether the cover is containing “Technical Bid” or “Financial Bid

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn of affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(2) The tenderer should sign and affix his/his firm’s stamp at each page of the tender and all its Annexures as the acceptance of the offer by the tenderer will be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED / DETACHED FROM THIS TENDER DOCUMENT.**

**4. Technical Bid:**

The Technical bid should be submitted in form given in **Technical Information**, Demand Draft for Earnest Money along with Copy of PAN Number issued in favour of the firm and any other required information.

**5. Financial Bid:**

The Financial Bid should be submitted in **Annexure – “B”** given in **Commercial Bid** in a separate sealed cover kept inside the main cover. The Financial Bids of those tenderers who are found technically competent, will be opened on a specified date and time to be intimated to the respective tenderer.

Terms of payment as stated in the Tender Documents shall be final.

**6. Criterion for Evaluation of Tender:**

The evaluation of the tenders will be made first on the basis of technical information furnished in form given in **Technical Bid** and then on the basis of commercial information furnished in form given in **Financial Bid**. The Financial bid of such firms found valid based on technical parameters (as per **Technical Information and Undertaking**) will be opened on the date, time and venue to be announced after opening of the Technical Bid. The reasons for selection or rejection of a particular tender will not be disclosed. The award of work will be further subject to any specific terms and conditions of this Tender.

**7. Right of Acceptance:**

The Tender inviting authority has all rights to reject any tender including of those tenders who fail to comply with the instructions without assigning any reason whatsoever and does not bind himself to accept the lowest or any specific tender. The decision regarding this shall be final and binding.

**8. Communication of Acceptance:**

Successful Tenderer will be informed of the acceptance of his tender.

**9. Security Deposit:**

The earnest money deposited by successful tenderers will be returned after the submission of Performance Security Deposit and EMD of all unsuccessful tenderers will be return after finalization of tender No interest will be paid on the submitted EMD.

**10. Performance Security Deposit.**

An interest free Performance Security Deposit of **Rs. 75000.00** (**Rupees Seventy five thousand only**) shall be deposited in the form of Demand Draft / Bank

Guarantee from a commercial Bank as per the format given Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations by the supplier including warrantee obligations.

The Performance Security Deposited can be forfeited by order of the Secretary, in the event of any breach or negligence or non-observance of any terms/condition of contract or for unsatisfactory performance or for non-acceptance of the work order

**11. Penalty:**

- (a) Supplier has to maintain stock for 15 days requirement i.e. Minimum 2500 Cubic mtr at site, failing which penalty of Rs. **1000/ per day** will be imposed.

**12. Breach of Terms and Conditions:**

In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by this Hospital in that event and the performance security deposit shall be encashed and contractor will also be debarred from taking part in tendering process for five years period.

The firm shall not assign or sublet the work or any part of it to any other person or party.

**13.** The tender is non transferable.

**14.** Tenderer has to quote rate including GST.

**15.** Terms of payment:

No payment shall be made in advance.

All payments shall be made by cheque / e-payment only.

**16. Arbitration:**

If any difference arises concerning this Agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations.

**17. Force Mejure:**

The vendor shall not be liable for forfeiture of its bid security, performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. Force Majeure means an event beyond the control of the supplier and not involving the vendor's fault or negligence and not foreseeable.

## **SPECIAL TERMS AND CONDITIONS**

1. In case the firm fails to supply the items within specified delivery period, the material will be procured from any other competent agency and the difference of cost, if any, will be recovered from Performance Security Deposit or from pending bills of defaulting firm by issuing notice and necessary action for blacklisting the firm also be taken.
2. No request for increase in the rates will be entertained during the period of contract nor will the firm raise the same..
3. The requirement of Liquid Medical Oxygen can be increased or decreased and the firm(s) has to supply the Liquid Medical Oxygen during the period of contract.
4. The Liquid Medical Oxygen supplied by the firm should be as per specifications mentioned in the tender document; sub-standard material will not be accepted at all.

## TECHNICAL INFORMATION

1. Name of the Tenderer/Concern: \_\_\_\_\_
2. Address (with Tel. & Mob. No.): \_\_\_\_\_
3. Nature of the concern\_(i.e. Sole Proprietor or Partnership firm or a Company or a Government Department or a Public Sector Organization.)(Attach Proof.)
4. Registration Number of firm\_\_\_\_\_
 

(Attested photocopy of registration should be attached)
5. PAN Number of Tender/Concern:\_\_\_\_\_
 

(Attested copy should be attached)
6. Sale Tax/VAT registration certificate and TIN Number\_\_\_\_\_
7. Annual turnover of firm\_\_\_\_\_
 

(Attach Proof.)
8. Whether each page of Tender have been signed and stamped\_\_\_\_\_ YES / NO
9. Details of experience\_\_\_\_\_
 

(Attested photocopies of work orders for last 3 years).
10. Details of Civil suits/Litigation, if any, in the contracts executed during the last 5 years/being executed. If yes, please furnish the name of the contract employer, nature of work, contract value, work order and brief details litigations.\_\_\_\_\_
11. Detail of EMDs :-

Tender	Name of Bank	Draft No. & Date	Amount [Rs.]
<b>Tender for Supply of Liquid Medical Oxygen</b>			_____

12. Any other information important in the opinion of the tenderer.

Dated : .....

(Signature of Tenderer

Place : .....

With stamps of the firm)



## UNDERTAKING

1. I/We undertake that I/we have carefully studied all the terms and conditions and understood the parameters of the proposed work.
  
2. I/We also undertake that I/we have understood the terms and conditions mentioned in the Tender and shall execute the work strictly as per the terms and conditions mentioned therein in the Tender Form.
  
3. I/We further undertake that the information given in this tender are true and correct in all respect and I/we hold the responsibility for the same.
  
4. I/We further undertake that our firm will provide necessary approval / Safety certificate from Deputy Chief Controller of explosive before installing of tank

Dated: .....

Place : .....

(Signature of Tenderer

With stamps of the firm)

## **Annexure - A**

### **1. TECHNICAL SPECIFICATION**

Liquid Medical Oxygen shall be certified for medical use as per IP 1996. After vaporization, it shall not contain less than 99.5 v/v of oxygen, not more than 5 ppm v/v of carbon monoxide, not more than 300 ppm v/v of carbon dioxide. It shall be free of halogens, oxidizing substances, water etc. The gas will pass through our existing pipeline network in Hospital.

Quantity per year	:	60000 Cubic Meter <i>approx.</i>
Consumption per day	:	Varying from 180 To 220 cubic meter as per Number of patients and their condition.
Gas Pressure	:	Suitable to existing central pipeline supply of our Hospital
Liquid Storage Tank	:	To be Installed by bidder as per requirement at free of cost. No separate payment will be made on this account

#### **Storage System**

- The supply of liquid medical oxygen shall be in supplier's own liquid storage tank (along with vaporization system and connected pipeline / controls) . The system should be complete from liquid inlet to gas outlet into our existing central pipeline supply system, conforming to all technical and statutory requirements.
- The system should be in well maintained condition. The relevant documents showing the year of manufacture and other details should be furnished with offer.
- The supplier has to submit necessary technical / civil drawings and schematic drawing of all equipments with offer, clearly showing the required area / layout.
- The maintenance of storage system shall be in supplier's scope. In case of any problem in storage system, it shall be attended/ replaced immediately on intimation to us.
- Providing Storage tank its installation and site preparation is in the scope of the supplier at his own cost. No separate payments is payable for these activities
- Supplier has to maintain the stock for minimum of 15 days requirement i.e. Minimum 2500cubic Mtrs at site.

## **Transportation**

The transportation of complete storage system from supplier's works to our site and back after purchase order expiry / validity shall be in bidder scope and no extra charges will be paid.

The transportation of liquid medical oxygen shall be in supplier scope including unloading of liquid medical oxygen in tank. The supplier will be responsible for connecting the storage tank to our existing pipeline supply of medical oxygen. Road tanker carrying Liquid Medical Oxygen should be approved for the purpose and before entry in Hospital premises; it should be complete with all safety and other necessary fitting.

## **2. OTHER REQUIREMENTS:-**

- Bidder should visit site of installation before submitting bid.
- The offer should meet all terms and conditions of enquiry
- The system should have all the controls for safe operation of the system.
- Erection, commissioning of storage tanks, related equipment is in supplier's scope (No extra charges will be paid for this)
- No other charges is payable in terms of rental, security deposits
- Civil work and water / power supply shall be in NSMIMS scope.
- interconnecting pipeline upto gas outlet into our existing central pipeline supply system is in NSMIMS Scope
- The offer should be submitted separately as technical and price bid in two separate envelopes superscribed as "Technical Bid" and "Price Bid". The price bids of only those suppliers will be opened whose technical offer / bid will be found technically qualified.

**Annexure – B**  
**COMMERCIAL BID**

1. Name of Party:.

2. Address

3. Phone Number

4. E-mail / Fax

5. Rates of Liquid Medical Oxygen  
Including GST

Basic (in Rs.)

Gross Rate

Per Cubic Meter (In Figures)

6. Rates of Liquid Medical  
Oxygen Per Cubic Meter (In  
Words)

Name of the Authorized Signatory

Signature of the Authorized Signatory

DATE :

PLACE: